SECTION 1 GENERAL INFORMATION (REQUIRED)

This section must be completed for each report filed.

1a - e Enter the required information to identify the court proceeding.

2 Check only if the court found evidence of domestic violence or child abuse.

3 Check the type of suit being reported; this also which sections of the form must be completed. If more than one type of order applies, check all that apply. Check "other" and specify the type of suit if none of the types listed apply. Transfers from one jurisdiction to another must be reported in this section (if court number is unknown, specify "unknown").

4a - e Complete the attorney information to assist in questions or follow back; 4b only applies to OAG cases.

SECTION 2 (IF APPLICABLE) REPORT OF DIVORCE OR ANNULMENT OF MARRIAGE

All divorces/annulments must be reported, even if there were no minor children. All information is required.

5 - 10 Report the husband's information.

11 - 16 Report the wife's information, including her maiden name.

17 Report the number of minor children affected by this divorce; if none, record "0." This number must correspond to the listing of children in Section 3.

18 - 19 Report the date and place of the marriage being dissolved.

20. Check the appropriate box for the petitioner.

SECTION 3 (IF APPLICABLE) CHILDREN AFFECTED BY THIS SUIT

Every child affected by the suit being reported must be listed, and all items concerning that child must be completed. If more than four children are affected, attach an additional form, mark it "continuation" at the top, and continue to list the additional children. Attach the continuation form to the original form.

21 - 24(a) Enter the legal name of the child at the time this suit was initiated.

21 - 24(f) Report any prior names or A.K.A. names used for this child; if no prior or A.K.A. names, leave this item blank.

21 - 24(g) Enter the new legal name if this suit legally changes the name of the child; if no legal name change, leave this item blank.

SECTION 4 (IF APPLICABLE) OBLIGEE/OBLIGOR INFORMATION

This section must be completed if the suit being reported includes a child support order. All information is required. The information reported in this section is vital to the state case registry system.

25 Report the relationship of the obligee to the child(ren) listed in Section 3.

26 - 32 Report the obligee's information.

33 Report the relationship of the first obligor to the child(ren) listed in Section 3.

34 - 43 Report the first obligor's information.

44 If the suit involves a second obligor, report that person's relationship to the child(ren) listed in Section 3.

45 - 54 If the suit involves a second obligor, report that person's information.

SECTION 5 (IF APPLICABLE) FOR ORDERS CONCERNING PATERNITY ESTABLISHMENT OF BIOLOGICAL FATHER

This section should be completed only if the order being reported involves a paternity establishment or a non-paternity establishment. If the order determines that a man is not the father of the child and should be removed from the birth certificate, check "Yes" in item 59. If no biological father has been established, leave items 55–58 blank.

55 - 58 Report the biological father's information.

59 Check the appropriate box to answer the following question: "Does this order remove information pertaining to a father from a child's Certificate of Birth?"

SECTION 6 (IF APPLICABLE) TERMINATION OF RIGHTS - Information related to the individual(s) whose parental rights are being terminated in this suit.

This section should only be completed if the order being reported terminates the parental rights of one or more individuals.

60 - 62 Report the name and relationship to the child(ren) listed in Section 3 for each person whose parental rights are terminated in this suit.

THIS FORM MUST BE SIGNED BY THE CLERK OF THE COURT AND MAILED TO THE BUREAU OF VITAL STATISTICS.